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California Department of Public Health



EDMUND G. BROWN JR.  
Governor

March 13, 2017

AFL 17-06

**TO:** General Acute Care Hospitals  
Acute Psychiatric Hospitals  
Skilled Nursing Facilities  
Chemical Dependency Recovery Hospitals  
Congregate Living Health Facilities  
Correctional Treatment Facilities  
Intermediate Care Facilities (ICF)  
ICF for the Developmentally Disabled (DD)  
ICF/DD – Habilitative  
ICF/DD – Nursing

**SUBJECT:** Reporting Emergency or Disaster-Related Occurrences

**All Facilities Letter (AFL) Summary**

This AFL corrects and updates information sent in AFL 06-27, issued on December 8, 2006.

Licensing regulations require facilities to report all emergency and or disaster-related occurrences that threaten welfare, safety, or health of patients, to the California Department of Public Health (CDPH), Center for Health Care Quality (CHCQ) Licensing and Certification (L&C) Program.

In the event an emergency or disaster-related occurrence impacts your facility and results in an evacuation, transfer, or discharge of patients, you must contact your local L&C district office. Please follow these guidelines for reporting such occurrences:



<b>During normal business hours (8:00 a.m. – 5:00 p.m.)</b>	
Contact the local L&C district office you customarily work with for your geographic location.	
<b>For after-hours reporting or if the local L&amp;C district office is non-operational due to an emergency and or disaster</b>	
For facilities <u>outside Los Angeles County</u>	Contact the State Office of Emergency Services Warning Center at (916) 845-8911. Ask that they notify the CDPH duty officer.
For facilities <u>in Los Angeles County</u>	Contact the Los Angeles County Operator at (213) 974-1234. Ask that they notify the on-call Health Facilities Inspection Division supervisor.

If you have any questions regarding the content of this AFL, please contact your respective L&C district office. Thank you for your cooperation.

Sincerely,

**Original signed by Scott Vivona for**

Jean Iacino  
Deputy Director